

ARTICLE 2: DUTIES OF COMMITTEES

Section 1. The Acquisition, Specific Gifts, and Aesthetics Committee will consider for acceptance all art, ceremonial artifacts, and non-art and non-ceremonial objects. The committee is responsible for maintaining and updating the specific gift list.

Section 2. The Adult Education Committee will coordinate educational programs for adults in consultation with the Rabbi.

Section 3. The Budget Committee will determine the monetary requirements necessary to carry out the programs of the Congregation as determined by the Board of Trustees.

Section 4. The Building and Grounds Committee will be in charge of Temple real estate maintenance. It will be responsible for keeping building(s) and grounds in good repair and for recommending to the Board any necessary improvements, as well as recommending any policies or policy changes for the utilization and upkeep of such properties and facilities.

Section 5. The Cemetery Committee will be responsible for coordinating the purchase of cemetery plot within the designated Temple Beth-El section(s) of the Masonic Cemetery in Las Cruces. The committee chair will be the liaison between the Temple Board and the cemetery management.

Section 6. The Dues Committee will (1) make recommendations of the assessment of dues of all member families to the Board of Trustees (2) report to the Board of Trustees concerning the status of member families with regards to their dues and Temple financial obligations, (3) be responsible for recommending adjusted financial obligations upon written petition of member families. No one following the petition process will be barred from membership because of inability to pay dues either at present or in the future.

Section 7: The History Committee will maintain a list of Temple historical records, newsletters, photos, oral history tapes, conference sessions and other materials; encourage Temple committees and members to collect historical information; encourage publications, conference panels/papers, speeches and/or media productions about the Temple's history; and in conjunction with Temple groups and committees be responsible for storing historical materials held by the Temple.

Section 7.8. The Library Committee will oversee the operation of the Library and the acquisition of all Library materials.

~~Section 8. The Long Range Planning Committee will make recommendations to the Board of Trustees regarding general planning, insurance, auditing and legal needs planning.~~

~~Section 9. The Marketing/Public Relations Committee will inform the community of Las Cruces about the religious, educational and cultural programs offered by Temple Beth El. The Marketing/Public Relations Committee will actively promote, support, and communicate the goals and activities of TBE to our congregation, unaffiliated Jews, and the community at large.~~

Section 10. The Membership and Outreach Committee will work to attract, recruit, welcome and integrate potential member families into the Congregation and retain all present member families. The Committee will:

- Reach out to all Jewish families in an effort to promote awareness of all aspects of Congregational life.
- Promote participation by member families in the Temple community.

- Educate and raise awareness within the Congregational community to be accepting of all who seek a place in the Congregation.

Section 11. The Nominating Committee will present a single slate of nominees ~~consisting of at least two (2) names in excess of the number of vacancies on the~~ *for membership on the* Board of Trustees to the annual Congregational meeting.

Section 172. The Religious Practices Committee will advise the Rabbi concerning religious services and assist, when necessary, in the performance of religious activities.

Section 123. The Religious School Committee will have supervision over all activities pertaining to the Religious School of this Congregation.

Section 14. The Security Committee is charged with identifying security vulnerabilities at TBE and addressing them by proposing security measures and/or purchase of security features to the TBE Board of Trustees.

Section 135. The Social Action Committee will recommend community service projects to the Board of Trustees and coordinate projects approved by the Board of Trustees.

Section 16. The Strategic Planning Committee will develop guidance for the Board of Trustees and Congregation to adopt and carry out the mission, vision, and purpose of Temple Beth-El. The committee will oversee a process for developing goals and strategies to achieve the mission and vision, as well as for measuring and tracking progress towards goals.

Section 147. The Technology Committee will oversee the technology that supports Temple Beth-El's electronic communications. This includes website maintenance, software licensing and equipment upkeep.

Section 158. The Ways and Means Committee will plan and coordinate fund-raising activities as approved by the Board of Trustees.

Section 179. The Youth Activities Committee will act as liaison between the Youth Groups and the Board of Trustees, recommend policy and programming regarding youth activities for all age groups, and provide advice and support for youth advisors.

Section 1920. Special or ad-hoc committees are established to meet a periodic need of the Congregation, such as the Rabbinic Search Committee. The Rabbinic Search committee will recommend to the Board a single Rabbinic candidate. The Board shall vote on that candidate for recommendation to the Congregation.

Section 1921. Chairpersons of all permanent and special committees will report to the Board of Trustees regarding proposed activities and expenditures and will send written reports to the Board of Trustees as directed by the Board.